Committee Name	Purpose	Time Commitment
The AOA Foundation Scholarship Committee	To provide student scholarships to current optometry students and ease the financial burden of optometry school.	Score student scholarship applications once a year in November/December. This committee meets as needed via Zoom (usually once or twice) in November and December during the scoring time period.
Coding & Reimbursement Committee	The AOA Coding and Reimbursement Committee supports the Association's strategic direction to develop and value procedural (CPT), diagnostic (ICD-10) and supply codes (HCPCS). The committee engages with federal agencies in development of new codes. Committee members also serve as AOA representatives to the CPT and RUC processes convened by the American Medical Association. Through the guidance and expertise of these committee members, the AOA is afforded an opportunity to engage in both the development and the valuation of the CPT codes that doctors of optometry report. The committee provides education and training for AOA members regarding appropriate coding and the use of AOA Coding Today. The committee supports AOA's askthecodingexperts email box which is a key member benefit to gain access to answers to coding questions. The committee also oversees the annual development of the Code for Optometry manual. Committee members engage with other AOA committees to address and meet evolving coding needs. The committee also monitors and addresses inaccurate coding guidance and work to ensure that AOA doctors have access to accurate and up to date coding information.	Multiple emails on a weekly basis for coding input and review of resources. The committee meets every two months for evening calls.
Commission on Ophthalmic Standards	To proactively identify issues related to ophthalmic materials and standards and assess their impact on the public and profession of optometry. Represent the profession of optometry in standard setting forums. Report to the BOT, the AOA volunteer community, and the profession on issues related to ophthalmic materials and standards.	Members provide periodic advisory support for inquiries and questions.
Commission on Paraoptometric Certification (CPC)	To establish, maintain and verify standards related to the granting of certification. The process includes the granting of a credential which indicates competence in a subject or area.	Commissioners are appointed by the AOA Board in conjunction with CPC recommendations for a 3-year term. Commissioners must hold a CPO, CPOA, CPOT or CPOC certification are expected to actively participate in all CPC activities and projects as assigned. The commission holds a monthly conference call. Commissioners are expected to attend Leaders Summit meetings and participate on at least one committee and/or special projects as assigned. Three unexcused absences from CPC meetings/conference calls in a 12-month period indicates voluntary resignation from

		the Commission. Commissioners must sign confidentiality and non-disclosure agreements.
Contact Lens & Cornea Section (CLCS)	The Contact Lens & Cornea Section (CLCS) is a nationally recognized segment of the AOA. Members of CLCS include eye care professionals and optometry students who are dedicated to furthering their understanding in the field of contact lenses, cornea, diagnosis and treatment of anterior segment disease, refractive surgery, and related technologies.	The Council meets monthly to discuss contact lens related education, advocacy and engagement with future practitioners.
Community and Engagement Advisory Committee	The Community and Engagement Advisory Committee supports recruitment, admission, enrollment and retention of individuals from diverse racial and ethnic backgrounds to the profession through AOA directed efforts and in cooperation with other groups. The committee will work toward the establishment of an early pathway to practice success and career-long AOA-affiliate involvement, including involvement in volunteer and leadership positions, with a focus on individuals from minorities and underrepresented groups in optometry. Additionally, the committee will advocate for proficiency in culturally competent care for all populations. The committee's scope includes applicant pool expansion, leadership development, testing fairness, education standards and advancement of contemporary curriculum, & equity, inclusion, and belonging.	The Community and Engagement Advisory Committee meets monthly for 1-hour via teleconference and there will be up to two in-person half-day meetings per year at Optometry's Meeting & Leaders Summit.
Education Center Committee	To deliver high-quality, AOA-aligned integrated clinical education and professional development based on established data-driven standards that provide growth and sustained value to our members.	Once a month evening calls to discuss the development of content for the various outlets the Ed Center supports (i.e. live face/face, virtual in real time, and self-paced via EyeLearn) and the review of existing material and new material. During Optometry's Meeting preparation there is more time required to review courses and plan the CE grid; this usually occurs over a weekend in a face/face meeting in St. Louis. At Optometry's Meeting, volunteers from this committee are expected to do speaker observations during the courses offered during the meeting, and those volunteers on this committee are compensated for their work with full registration, housing and travel expense reimbursement. This committee collaborates with other committees and subject matter experts; committee volunteers will be working on projects throughout the year.

Ethics & Values Committee	To promote the ethical behavior of doctors of optometry and raise the level of awareness of optometrists about issues of professional and ethical behavior within the health-care arena.	Once per quarter evening calls to discuss writing topics; approximately once per year each individual will work on a forum topic (roughly four to six page paper on an ethics topic), usually in conjunction with another committee member. One in person meeting per year.
Evidence-Based Optometry Committee	To advocate for eye care professionals by providing recommendations for Evidence-based Clinical Practice Guidelines (CPG) and Clinical Reports. The Evidence-based Optometry Committee (EBO) method follows the Institute of Medicine (IOM,) now the Health and Medicine Division of the National Academies of Sciences, Engineering, and Medicine (NASEM): Clinical Practice Guidelines We Can Trust and Finding What Works in Health Care: Standards for Systematic Reviews. The EBO Committee developed a 14-step process to meet the evidence-based recommendations for trustworthy guidelines.	The EBO committee holds an initial Question Formulation Meeting per CPG. Literature search results are cataloged and reviewed (up to 1200 results). Volunteers are assigned papers to read/grade for recommendations and supporting evidence. Approx., three-to-six-month time frame. Once all graded results are available, the CPG Articulation Zoom meetings begin. Approx., two hours each (up to seven-month time frame), followed by the first CPG draft reading (up to three draft meetings). A final CPG draft is submitted to the Board of Trustees and AOA Legal Counsel for review/approval before releasing for public/peer 30-day review. The committee reviews all solicited/collected comments for consideration. Action items addressed and additional papers are read/graded and articulated, then the CPG draft is finalized and submitted to the Board of Trustees and AOA Legal Counsel for review/approve before releasing. Two CPGs and/or Clinical Reports are in-process in staggered timeline intervals.
Faculty & Student Membership Liaisons	To strengthen the connection between schools and colleges of optometry and the AOA by acting as ambassadors for the next generation of doctors of optometry to increase awareness of the AOA as the advocate for organized optometry and to promote membership and participation of faculty, residents, and students within the organization and its affiliates.	The Committee meets quarterly, with 1-2 in-person meetings, including Optometry's Meeting. Twice per year roster reconciliation work on faculty and student membership data specific to your school. Assistance with school visit planning details once per year, including supporting admin and student leaders with execution of the visit, helping to coordinate a meeting with faculty during the school visit. Promoting AOA and AOSA events and educational opportunities to other faculty, residents, and students. Support the AOSA trustee and trustee-elect at your school as needed. Advocate for the value of AOA membership among both your students and peers.
Federal Relations and Advocacy Action Committee	To continually advance AOA's proactive, pro-access and pro-patient federal advocacy agenda. FRC works directly with leaders in both the U.S. Senate and House of Representatives as well as with key federal agency officials to ensure fair treatment for AOA members and expanded access to full-scope, doctor of optometry-provided care for Americans of all ages.	The committee has periodic Zooms or calls, plans and runs AOA on Capitol Hill, and regularly weighs in on regulatory and federal legislative issues via email. The time commitment is roughly 120 hours per year.

Industry Relations Center Committee	To work with industry to collaboratively protect and promote the role of doctors of optometry and AOA members in delivering the most comprehensive eye care and contemporary eye and vision solutions.	Once per month evening calls - first Wednesday of every month. Commitment to meetings is both virtual and in-person. Industry may join in various calls throughout the year for first 30-mins.
Innovations in Care	Comprised for the former New Technology Committee and Quality Improvement and Data Committee, this committee identifies, engages and evaluates companies bringing innovative solutions to the eye care market. The committee helps ensure the success of the AOA Innovation Hub, a key program at Optometry's Meeting aimed at driving connections between doctors of optometry and innovators in eye care. The committee is the go to resource for information on new and evolving technologies.	Quarterly meetings.
Leadership Development Committee	To ensure AOA is proactive in the recruitment and training of volunteers and promote membership engagement in a way that: • Reflects the demographics of the profession. • Represents a broad array of modes of practice. • Establishes connections between similar efforts at both state and national levels. • Maintains a balance of experienced subject matter experts while being inclusive of new members.	Once per month evening calls; commitment to meetings is both virtual and in-person (when possible); Leadership Institute planning and participation.
Membership Development Committee	To encourage, facilitate and support the partnership between the AOA and its affiliates by assisting in their membership recruitment and retention efforts and to act as a liaison for enhanced communication and customer service in today's dynamic environment.	Meeting cadence of about every 4-8 weeks - mostly by video call and twice in-person. Members are expected to actively participate by helping to plan and attend a yearly young ODs event at Optometry's Meeting, conducting outreach and assisting affiliate leaders and staff with membership initiatives, and providing tactical and strategic insights into AOA membership campaigns and projects.
Opportunities in Optometry	To promote diversity and equity in the optometric profession for generations to come, the American Optometric Association (AOA) and the American Optometric Student Association (AOSA) created the AOA/AOSA Opportunities in Optometry Grant program. This fund is designed as a one-time stipend for under-represented minority students interested in the field of optometry to help defray the costs associated with applying to optometry school. Multiple grants of $1,500 each are awarded annually to students who are chosen by the selection committee. The AOA/AOSA Opportunities in Optometry Grant program is a sustained effort to encourage under-represented minorities to join the family of optometry and expand access to primary eye care across the nation.	This committee reviews applications via e-mail in large batches 2 to 3 times a year. Committee members are given 2 weeks to review each batch of applications. This committee meets quarterly via zoom and once per year in person at Leaders Summit.

Optometric Historical Society	Through its support of The Archives & Museum of Optometry, the OHS encourages the collection, preservation and exhibition of artifacts and archival material that document the history of the profession, practice and science of optometry and the optical industry. The OHS also organizes its annual Blast from the Past event held in conjunction with AOA's Optometry's Meeting®. All optometry students are invited to submit an entry about an influential person, event or development in optometry history in any form of media. Finally, the OHS encourages the submission of research, recollections, and letters to its bi-annual journal *Hindsight* published in cooperation with the Indiana University School of Optometry and available for free on IU ScholarWorks.	This committee meets quarterly via Zoom and in person twice per year at Leaders Summit and at Optometry's Meeting at the Optometric Historical Society's annual business meeting. Committee members help out with events as needed. For example, this committee hosts an annual Blast from the Past Optometric History Challenge for students, and committee members will help score student applications for that event.
Optometry's Fund for Disaster Relief	When property damage to a practice or home has occurred, Optometry's Fund for Disaster Relief (OFDR) provides support so that doctors impacted can return to providing eye and vision care in their community. OFDR is available to aid doctors or students who have experienced property damage to their home or business due to a disaster situation.	This committee reviews applications via e-mail as needed to award disaster funds to doctors/students in need. They do not meet regularly.
Optometry's Meeting Host Committee	To support and contribute to a high-quality and innovative member experience at Optometry's Meeting, and AOA related programs and events throughout the year. The committee will take overarching survey data and peer feedback and look at ways to continue to ensure AOA programming is top-shelf, forward-thinking and is enhancing member value.	Monthly 1-hour evening calls, commitment to meetings is virtual and in-person (when applicable). Committee provides on-site assistance during Optometry's Meeting. Days can range up to 8-12 hours, pending on support needed. Volunteers on this committee are compensated for their work with full registration, housing and travel expense reimbursement. This committee collaborates closely with other committees; committee volunteers will be working on projects and initiatives to improve the member experience not only at Optometry's Meeting, but other potential programs and concepts throughout the year.

Paraoptometric Resource Center Committee	To proactively identify new technology used in clinical practice and assess its impact on the future practice of optometry. To ensure training materials are available to paraoptometrics who continue to drive the professional development and continuing education of office staff in order to best support doctors and patients in a clinical setting. To support the growth and development of paraoptometrics as essential and valuable members of the optometric profession.	Once a month evening calls to discuss the development of paraoptometric content for the various outlets the Education Center supports (i.e. live face/face, virtual in real time, and self-paced via EyeLearn) and the review of existing material and new material. The committee collaborates on updating material, so volunteers must have time to read and provide feedback on a monthly basis or as the projects dictate. At Optometry's Meeting, volunteers from this committee are expected to do speaker observations during the courses offered during the meeting, and those volunteers on this committee are compensated for their work with full registration, housing and travel expense reimbursement. This committee collaborates with other committees and subject matter experts; committee volunteers will be working on projects throughout the year.
Pediatric Eye Health & Vision Access	This committee is instrumental in developing information and resources to ensure that doctors of optometry are well equipped to care for children. The committee also develops information and resources to educate parents, caregivers, coaches, pediatricians, teachers and other community leaders regarding the importance and value of eye care for children. This committee offers strategic direction and input to drive the AOA InfantSee program.	One-hour call every other month via zoom and one in person meeting per year at Leaders Summit.
Research & Information Committee	To develop statistically significant primary data resources and information to support the advocacy, economic, financial, operational and capital/organizational aspects of the practice of optometry in the U.S. and to develop reports for all target audiences based on this data.	The time commitment for this committee is 50 hours or less per year. Majority of work is done electronically or via virtual meetings. Committee has standing call on second Tuesday of every month - calls typically last 1 hour or less depending on topics.
Sports and Performance Vision Committee	To support, strengthen and advocate for optometry's role in sports and performance vision. To curate and provide educational and professional resources to aid in the expansion of sports and performance vision in everyday practice.	This committee meets for a one-hour, virtual committee meeting every other month (January, March, May, July, September, November) on the third Tuesday of the month. Committee members are expected to attend two in-person meetings (Leaders Summit and Optometry's Meeting). The committee will work throughout the year to create continuing education and professional development resources including a live course at Optometry's Meeting as well as support AOA communications, marketing and public relations efforts through article writing, interviews/testimonials and subject matter expert support when necessary.

State Government Relations Committee	To support the affiliated state associations' legislative efforts by providing guidance, analysis, advice and legislative strategies. Directly engage with lobbying activities through Future Practice Initiative and support through national associations of elected officials.	Monthly meetings on the first Monday of the month for one hour, as-needed calls with liaison states to advise on advocacy issues and sporadic emails and advocacy calls with states on issue specific items on an as needed basis.
Strategic Communications Committee	To support development and maintenance of a communications strategy and messaging that supports the mission and strategic goals of the American Optometric Association.	Monthly calls for up to one hour on the third Thursday of each month, unless conflicting with holiday or event; We attend one in-person meeting (Optometry's Meeting / Leaders Summit) and liaise with other committees on a regular basis to align communications priorities; email responses on a regular basis (ranging from one to 10 per month depending on activity).
Telehealth Policy Council	To seek information and guidance to inform AOA's telemedicine in optometry policy statement for AOA BOT consideration	Meets on an ad hoc basis.
Third Party Center Committee	To 1) advocate for the inclusion of full-scope optometric care and the inclusion of comprehensive ophthalmic examinations as a core benefit in all medical insurance and Employee Retirement Income Security Act (ERISA) plans. 2) promote access and fee parity for services provided by doctors of optometry and to fight discrimination in coverage, participation and reimbursement. 3) Assist states and member doctors with third party advocacy. 4) advise the AOA Board of Trustees and provide education to members about third party topics.	The committee hosts one-hour regional call with state leaders quarterly with an additional hour of prep time. Approximately twice quarterly, the committee has a one-hour conference call. The committee meets twice annually (in person when possible) for full-day meetings at AOA Leaders Summit and other AOA events (optometry's meeting or advocacy conferences). Additionally, Volunteers spend about one hour each month reviewing documents and letters and committee information. Every other year, the committee conducts a multi-day third party advocacy summit, which requires several hours of preparation and participation. Overall, this comes to about 60 hours/year (5/month).
Vision Rehabilitation Committee	The AOA Vision Rehabilitation committee seeks to educate and advocate for optometry's role in vision rehabilitation. Committee members provide education to optometrists, students and paraoptometrics both in person and online with the goal of expanding the clinical practice of vision rehabilitation. Committee members represent a variety of practice modalities which allow a broad understanding of the challenges faced by optometrists and allow collaboration with a variety of stakeholders. The committee works in conjunction with other AOA committees to advocate for optometry and promote awareness of a wide variety of vision rehabilitation topics. The committee supports AOA communications, marketing and public relations efforts through article writing, interviews/testimonials and subject matter expert support when necessary.	The Vision Rehabilitation committee meets via Zoom on a bimonthly basis (January, March, May, July, September, November). Committee members actively participate in AOA events such as Leader's Summit, Optometry's Meeting and advocacy activities. Committee members are asked to contribute to AOA educational programs, projects and publications as well as participate in opportunities as an AOA representative. The committee reviews resources and materials related to Vision Rehabilitation and determines gaps with the intention of ensuring needed materials/programs are developed. The VR committee works in conjunction with other AOA committees to promote and advocate for vision rehabilitation.