

2023 AOA Committee Descriptions

Committee Name	Time Commitment	Purpose
Coding & Reimbursement Committee	There are multiple emails on a weekly basis for coding input and review of resources. The committee meets every two months for evening conference calls.	The AOA Coding and Reimbursement Committee supports the Association’s strategic direction to develop and value procedural (CPT), diagnostic (ICD-10) and supply codes (HCPCS). The committee engages with federal agencies in development of new codes. Committee members also serve as AOA representatives to the CPT and RUC processes convened by the American Medical Association. Through the guidance and expertise of these committee members, the AOA is afforded an opportunity to engage in both the development and the valuation of the CPT codes that doctors of optometry report. The committee provides education and training for AOA members regarding appropriate coding and the use of AOA Coding Today. The committee supports AOA’s askthecodingexperts email box which is a key member benefit to gain access to answers to coding questions. The committee also oversees the annual development of the Code for Optometry manual. Committee members engage with other AOA committees to address and meet evolving coding needs. The committee also monitors and addresses inaccurate coding guidance and work to ensure that AOA doctors have access to accurate and up to date coding information.
Commission on Ophthalmic Standards	Members provide periodic advisory support for inquiries and questions.	To proactively identify issues related to ophthalmic materials and standards and assess their impact on the public and profession of optometry. Represent the profession of optometry in standard setting forums. Report to the BOT, the AOA volunteer community, and the profession on issues related to ophthalmic materials and standards.

<p>Commission on Paraoptometric Certification</p>	<p>Commissioners are appointed by the AOA Board in conjunction with CPC recommendations for a 3-year term. Commissioners are expected to actively participate in all CPC activities and projects as assigned. The commission holds a monthly conference call and communicates between calls through Basecamp. Commissioners are expected to attend Leaders Summit meetings and also participate on at least one committee and/or special projects as assigned. Three unexcused absences from CPC meetings/conference calls in a 12-month period indicates voluntary resignation from the Commission.</p>	<p>To establish, maintain and verify standards related to the granting of certification. The process includes the granting of a credential which indicates competence in a subject or area.</p>
<p>Contact Lens & Cornea Section (CLCS)</p>	<p>The Council meets monthly to discuss contact lens related education, advocacy and engagement with future practitioners.</p>	<p>The Contact Lens & Cornea Section (CLCS) is a nationally recognized segment of the AOA. Members of CLCS include eye care professionals and optometry students who are dedicated to furthering their understanding in the field of contact lenses, cornea, diagnosis and treatment of anterior segment disease, refractive surgery, and related technologies.</p>
<p>Education Center Committee</p>	<p>Once a month evening calls to discuss the development of content for the various outlets the Ed Center supports (i.e. live face/face, virtual in real time, and self-paced via EyeLearn) and the review of existing material and new material. During Optometry's Meeting preparation there is more time required to review courses and plan the CE grid; this usually occurs over a weekend in a face/face meeting in St. Louis. At Optometry's Meeting, volunteers from this committee are expected to do speaker observations during the courses offered during the meeting, and those volunteers on this committee are compensated for their work with full registration, housing and travel expense reimbursement. This committee collaborates with other committees and subject matter experts;</p>	<p>To deliver high-quality, AOA-aligned integrated clinical education and professional development based on established data-driven standards that provide growth and sustained value to our members.</p>

committee volunteers will be working on projects throughout the year.

Ethics & Values Committee

Once per quarter evening calls to discuss writing topics; approximately once per year each individual will work on a forum topic (roughly four to six page paper on an ethics topic), usually in conjunction with another committee member. One in person meeting per year.

To promote the ethical behavior of doctors of optometry and raise the level of awareness of optometrists about issues of professional and ethical behavior within the health-care arena.

Evidence-Based Optometry Committee

The EBO committee holds a one-time Question Formulation Meeting per Evidence-Based Clinical Practice Guideline (CPG). Volunteers are given a three to six month time frame to read assigned papers and grade evidence results. Twice a month there are CPG Articulation Zoom meetings running approximately two hours each for up to a six month time frame followed by the first draft reading of two guidelines (up to three draft meetings). A final CPG is then launched for public/peer 30-day review. The committee reviews all solicited/collected comments for consideration. A final draft is submitted to the Board of Trustees and AOA Legal Counsel for review/approve before releasing.

To advocate for eye care professionals by providing recommendations for evidence-based clinical practice guidelines and clinical reviews. The Evidence-Based Optometry Committee (EBO) follows the Institute of Medicine (IOM,) now the Health and Medicine Division of the National Academies of Sciences, Engineering, and Medicine (NASEM): Clinical Practice Guidelines We Can Trust and Finding What Works in Health Care: Standards for Systematic Reviews. The EBO Committee developed a 14-step process to meet the evidence-based recommendations for trustworthy guidelines.

Faculty & Student Membership Liaisons	The Committee meets by conference call once per quarter and in-person at Optometry's Meeting. Twice per year record reconciliation work on faculty membership data specific to your school. Assistance with school visit planning details once per year including supporting student leaders with execution of the visit (in-person or virtual), helping coordinate faculty meeting during school visit. Promoting AOA events and educational opportunities to other faculty, residents and students.	To strengthen the connection between schools and colleges of optometry and the AOA by acting as ambassadors for the next generation of doctors of optometry to increase awareness of the AOA as the advocate for organized optometry and to promote membership and participation of faculty, residents, and students within the organization and its affiliates.
Federal Relations Committee	The committee has periodic Zooms or calls, plans and runs AOA on Capitol Hill, and regularly weighs in on regulatory and federal legislative issues via email. The time commitment is roughly 120 hours per year.	To continually advance AOA's proactive, pro-access and pro-patient federal advocacy agenda. FRC works directly with leaders in both the U.S. Senate and House of Representatives as well as with key federal agency officials to ensure fair treatment for AOA members and expanded access to full-scope, doctor of optometry-provided care for Americans of all ages.
Industry Relations Center Committee	Once per month evening calls - first Wednesday of every month. Commitment to meetings is both virtual and in-person. Industry may join in various calls throughout the year for first 30-mins. Part of level benefit.	To work with industry to collaboratively protect and promote the role of doctors of optometry and AOA members in delivering the most comprehensive eye care and contemporary eye and vision solutions.
InfantSEE and Children's Vision Committee	One-hour evening call per quarter to discuss program metrics, project development and status; two in-person meetings during AOA Leaders Summit and Optometry's Meeting	To promote pediatric comprehensive eye assessments by optometrists and eye doctors beginning in infancy and through age 18 for the prevention, early detection and management of eye and vision problems which impact the health, development, education and welfare of infants and children.

<p>Leadership Development Committee</p>	<p>Once per month evening calls; commitment to meetings is both virtual and in-person (when possible); Leadership Institute planning and participation.</p>	<p>Ensure AOA is proactive in the recruitment and training of volunteers and promote membership engagement in a way that: Reflects the demographics of the profession. Represents a broad array of modes of practice. Establishes connections between similar efforts at both state and national levels. Maintains a balance of experienced subject matter experts while being inclusive of new members.</p>
<p>Meetings Center Committee</p>	<p>Once a quarter evening calls leading up to Optometry's Meeting. Onsite at Optometry's Meeting, we manage all aspects of the meeting. We are human directionals, greeters, assist in setup if needed. We can work 10 hour days if needed. Volunteers on this committee are compensated for their work with full registration, housing and travel expense reimbursement.</p>	<p>To support and contribute to the growth and success of Optometry's Meeting®.</p>
<p>Membership Development Committee</p>	<p>One call every fourth Wednesday of each month for one hour; commitment to meetings is both virtual and in-person (when possible). Volunteer for one or more project teams within committee. There are three (3) project teams currently, Young ODs, Grassroots and Membership Value. No more than 30 hours per year.</p>	<p>To encourage, facilitate and support the partnership between the AOA and its affiliates by assisting in their membership recruitment and retention efforts and to act as a liaison for enhanced communication and customer service in today's dynamic environment.</p>
<p>New Technology Committee</p>	<p>The committee has four calls per year in addition to independent work amounting to roughly 30 minutes per quarter.</p>	<p>To identify, explore and share new technologies and care innovations impacting the field of eye care.</p>

<p>Paraoptometric Resource Center Committee</p>	<p>Once a month evening calls to discuss the development of paraoptometric content for the various outlets the Education Center supports (i.e. live face/face, virtual in real time, and self-paced via EyeLearn) and the review of existing material and new material. The committee collaborates on updating material, so volunteers must have time to read and provide feedback on a monthly basis or as the projects dictate. At Optometry's Meeting, volunteers from this committee are expected to do speaker observations during the courses offered during the meeting, and those volunteers on this committee are compensated for their work with full registration, housing and travel expense reimbursement. This committee collaborates with other committees and subject matter experts; committee volunteers will be working on projects throughout the year.</p>	<p>To proactively identify new technology used in clinical practice and assess its impact on the future practice of optometry. To ensure training materials are available to paraoptometricians who continue to drive the professional development and continuing education of office staff in order to best support doctors and patients in a clinical setting. To support the growth and development of paraoptometricians as essential and valuable members of the optometric profession.</p>
<p>Quality Improvement & Data Committee</p>	<p>There are monthly evening conference calls.</p>	<p>To oversee and provide recommendations to the AOA Board of Trustees on data collection efforts needed within optometry and to develop and serve as a resource on Merit Based Incentive Payment System engagement and education.</p>
<p>Research & Information Committee</p>	<p>The time commitment for this committee is 50 hours or less per year. Majority of work is done electronically or via virtual meetings. Committee has standing call on second Tuesday of every month - calls typically last 1 hour to 1.3 hours depending on topics.</p>	<p>To develop statistically significant primary data resources and information to support the advocacy, economic, financial, operational and capital/organizational aspects of the practice of optometry in the U.S. and to develop reports for all target audiences based on this data.</p>
<p>Sports and Performance Vision Committee</p>	<p>There is a one-hour call per quarter and about three additional calls leading up to Optometry's Meeting for planning. We attend two in-person</p>	<p>To support, strengthen and advocate for optometry's role in sports and performance vision.</p>

	meetings (Optometry's Meeting + Leaders Summit) when possible.	
State Government Relations Committee	Monthly meetings on the first Monday of the month for one hour, as-needed calls with liaison states to advise on advocacy issues and sporadic emails and advocacy calls with states on issue specific items on an as needed basis.	To support the affiliated state associations' legislative efforts by providing guidance, analysis, advice and legislative strategies. Directly engage with lobbying activities through Future Practice Initiative and support through national associations of elected officials.
Strategic Communications Committee	Monthly calls for up to one hour on the third Thursday of each month, unless conflicting with holiday or event; We attend one in-person meeting (Optometry's Meeting / Leaders Summit) and liaise with other committees on a regular basis to align communications priorities; email responses on a regular basis (ranging from one to 10 per month depending on activity).	To support development and maintenance of a communications strategy and messaging that supports the mission and strategic goals of the American Optometric Association.
Telehealth Policy Council	Meets on an ad hoc basis.	To seek information and guidance to inform AOA's telemedicine in optometry policy statement for AOA BOT consideration

<p>Third Party Center Committee</p>	<p>The committee hosts one-hour regional call with state leaders quarterly with an additional hour of prep time. Approximately twice quarterly, the committee has a one-hour conference call. The committee meets twice annually (in person when possible) for full-day meetings at AOA Leaders Summit and other AOA events (optometry's meeting or advocacy conferences). Additionally, Volunteers spend about one hour each month reviewing documents and letters and committee information. Every other year, the committee conducts a multi-day third party advocacy summit, which requires several hours of preparation and participation. Overall, this comes to about 60 hours/year (5/month).</p>	<p>To 1) advocate for the inclusion of full-scope optometric care and the inclusion of comprehensive ophthalmic examinations as a core benefit in all medical insurance and Employee Retirement Income Security Act (ERISA) plans. 2) promote access and fee parity for services provided by doctors of optometry and to fight discrimination in coverage, participation and reimbursement. 3) Assist states and member doctors with third party advocacy. 4) advise the AOA Board of Trustees and provide education to members about third party topics.</p>
<p>Vision Rehabilitation Committee</p>	<p>This committee meets via Zoom on a monthly basis. The committee members are asked to draft clinical pearls for publication. The committee reviews resources and materials related to Vision Rehabilitation on a monthly basis. The committee provides guidance on AOA advocacy related to vision rehabilitation.</p>	<p>To educate, strengthen and advocate for optometry's role in vision rehabilitation.</p>