

## Exam Details & Fees – 2020 (Revised due to COVID-19)

The CPC examinations are composed of objective multiple-choice questions. The number of questions on each exam is noted in the table below. The pretest questions are randomly distributed throughout the examination and do not count towards a candidate's score as they are being evaluated to determine if they perform well enough statistically to be introduced as scored items on a future exam. Only the scored items count towards the candidate's final score.

Examination	Application Fee	# of Scored Items on Exam	# of Additional Pre-test Items	Time Limit to Complete Exam
Certified Paraoptometric (CPO)	\$280	100	20	1.5 hours
Certified Paraoptometric Assistant (CPOA)	\$300	200	20	2.5 hours
Certified Paraoptometric Technician Written (CPOT)	\$300	225	25	2.5 hours
Certified Paraoptometric Technician Clinical (CPOT)	\$300	100	13	2 hours
Certified Paraoptometric Coder (CPOC)	\$280	125	0	2 hours
Late Application	\$0	Late fee is being waived for the August and November application periods.		
Administrative Fee	\$95	This portion of the exam fee is <i>non-refundable</i> . Contact <a href="mailto:cpc@aoa.org">cpc@aoa.org</a> for information.		
Application Transfer Fee	\$200	Applies when candidate requests to transfer to the next available testing period. See page 14 for transfer and rescheduling information. A new application and fee must be submitted to PTC. <b>Does not apply to May 2020 exam transfers.</b>		
Rescheduling Fee (will not apply to any May exam registrations)	\$50	<b>Applies to candidates who need to move their appointment within their current testing period. (5-29 days prior to scheduled appointment) See pages 13-14.</b> Payable directly to Prometric. Appointments may be rescheduled with Prometric online or by phone.		

Once the application has been received and eligibility is verified, the candidate will receive an email confirmation from [support@ptcnyc.com](mailto:support@ptcnyc.com) at the candidate's email address shown on the application.

## Exam Fees & Refunds

- Examination fees are non-transferable.
- Refunds may be issued in cases of medical or family emergencies, or other special circumstances on a case by case basis as determined by the CPC, including loss of employment due to COVID-19. Documentation may be requested.
- Requests must be received in writing at [cpc@aoa.org](mailto:cpc@aoa.org) prior to the end of the testing period for which the candidate has applied.
- The administrative fee portion of the examination application fee (\$95) is non-refundable.
- Refunds will be processed by Professional Testing Corporation within three (3) weeks of the close of the testing period.
- No refunds will be issued for applying for the incorrect examination or testing period, for failing to make an examination appointment, or for failing to appear at your scheduled appointment.