

Exam Details & Fees - 2022

Examinations are composed of objective multiple-choice questions. The number of questions on each exam is noted below. Pretest questions are randomly distributed throughout the examination and do not count towards or against a candidate's score as they are being evaluated to determine if they perform well enough statistically to be introduced as scored items on a future exam. Only scored items count towards a candidate's final score. Once the application has been received and eligibility is verified, the candidate will receive an email confirmation from support@ptcny.com at the candidate's email address shown on the application.

Examination	Application Fee	# of Scored Items on Exam	# of Additional Pre-test Items	Time Limit to Complete Exam
Certified Paraoptometric (CPO)	\$285	100	20	1.5 hours
Certified Paraoptometric Assistant (CPOA)	\$305	200	20	2.5 hours
Certified Paraoptometric Technician Written (CPOT)	\$305	225	25	2.5 hours
Certified Paraoptometric Technician Clinical (CPOT)	\$305	100	11	2 hours
Certified Paraoptometric Coder (CPOC)	\$285	125	0	2 hours
Late Application	\$50	Late fee is charged in addition to the exam application fee when application is submitted between the first application deadline and the late application deadline. This fee is <i>non-refundable</i> .		
Administrative Fee**	\$100	This portion of the exam fee is <i>non-refundable</i> .		
Application Transfer Fee	\$200	Applies when candidate requests to transfer to the next available testing period. See page 14 for transfer and rescheduling information. A new application and fee must be submitted to PTC.		
Rescheduling Fee	\$50	Applies to candidates who need to move their appointment within their current testing period. (5-29 days prior to scheduled appointment) See pages 13-14. Payable directly to Prometric. Appointments may be rescheduled with Prometric online or by phone.		

Exam Fees & Refunds

- Examination fees are non-transferable.
- Refunds may be issued in cases of medical or family emergencies, or other special circumstances on a case-by-case basis as determined by the CPC. Documentation may be requested.
- Requests must be received in writing at cpc@aoa.org prior to the start of the testing period for which the candidate has applied. **Once the testing period has begun, no refunds will be approved.**
- Should your request for a refund be approved, the administrative fee** portion of the examination application fee (\$100) is non-refundable.
- Refunds will be processed by Professional Testing Corporation within three (3) weeks of the close of the testing period.
- No refunds will be issued for applying for the incorrect examination or testing period, for failing to make an examination appointment, or for failing to appear at your scheduled appointment.
- Ineligible candidates will be refunded their fees minus the administrative fee. Verify that you meet the eligibility criteria found on pages 7 and 8 of the candidate handbook prior to submitting an application.